

Student Enrollment & Degrees Conferred Data Collection

*Minnesota Office of Higher Education
AIRUM Presentation*

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November 3, 2016

Today's Meeting

1. Review

Data Collection Materials on website

2. Data Collection– OHE highlights

- Frequently Asked Questions
- When and How to Send Data
- Complete Student Databases Manual

3. Open discussion / Q&A

We did it!

New Data Collection have been set

- Definitions/coding needing clarification
- Other issues you and we encounter (e.g. angst, regret, data terrors)

Full report & executive summary on new data collection standards is on the website

<https://www.ohe.state.mn.us/mPg.cfm?pageID=473>

Student Databases Manual

<https://www.ohe.state.mn.us/mPg.cfm?pageID=473>

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Campus Student Enrollment Reporting Resources

Specifications for reporting student enrollment and awards conferred data to the Minnesota Office of Higher Education

The Minnesota Office of Higher Education has been collecting data on students enrolled in Minnesota's public and private institutions since 1983. Specifications for reporting data to the Office of Higher Education for two student databases, *Student Enrollment Record Database (SERDB)*, and *Awards Conferred* are contained below.

New data reporting requirements are being implemented for the 2016-2017 academic year. The report [Strengthening Postsecondary Education Data to Meet a Changing Minnesota: 2016 Proposal for Changes to Office of Higher Education Student-Level Data Collections](#) summarizes the rationale for changes. The last revision in student data collected from Minnesota's postsecondary institutions, since implementation in 1983, was in 1994.



Institutions eligible to receive state-funded student financial aid are required to report data on students enrolled.

- Campus Financial Aid Administrator Resources
- Attending the Statewide Financial Aid Conference
- + Campus Student Enrollment Reporting Resources
 - Ordering Materials for Your Students
 - Supplementing Your College Counseling
 - Early Awareness Efforts
 - Shared Library Resources
 - FAFSA Completion Initiative
 - Minnesota's E-Transcript Initiative

Data Collection Changes

- The normal “fall term” student enrollment data report previously collected by our Office has several new major changes.
- Data are to be gathered at the end-of-term instead of 10th day or during the beginning of fall term. AND data to be reported for every term.

Data Collection Changes

- Data for enrolled students are to be sent to our Office twice each year instead of once (data on awards conferred are still due once since this has always been a 12-month annual report).
- Modifications have been made on previously sent data variables on enrolled students.
- New data are to be sent on your enrolled students.

Reporting Calendar

New

Enrollment Year	Enrollment Start Date	Date Due	Year
2016	July	March 30th	2017
2016	August		
2016	September		
2016	October		
2016	November		
2016	December		
2017	January	October 30th	2017
2017	February		
2017	March		
2017	April		
2017	May		
2017	June		

Current data modifications

Current Data	Modifications
Data collected from new entering students only: <ul style="list-style-type: none">• Year of high school graduation;• High school; and• Minnesota county of residence	3 data items would be asked for all enrolled undergraduates
Student middle initial	Student middle <u>name</u>
Full or part-time enrollment status based on institution's definition	Change options for reporting of full or part-time enrollment status to allow reporting under both state and federal definitions: <ul style="list-style-type: none">• Full-time 15 credits or equivalent• 12 to 14 credits or equivalent• 11 credits or equivalent
Permanent state, province or country of residence	Add codes for U.S. armed forces branches overseas. Align codes to U.S. Postal Service standards.

More modifications

Current Data	Modifications
Classification of Instructional Program (CIP) code for Major 1 / Major 2	Align field length to conform to the format used by the U.S. Department of Education.
Student ID Number	Align field length with current reporting by institutions
Tuition Type	Update codes to reflect current reciprocity agreements
Transfer Instructional Units	Clarify what should be reported in this field
MARSS ID	Mandate collection beginning in 2018
Award Completion date	Move from Month/Year to Month/Day/Year format

New institutional data

New Institutional Data	Rationale
Institution term start and end date	Need these two items to align data reported to OHE and similar data institutions report to the National Student Clearinghouse (NSC) since OHE uses some NSC data within SLEDS.
Add Classification of Instructional Program (CIP) YEAR code for Major 1 / Major 2	The CIP Code versions change and institutions can use more than one version during a reporting cycle. Need the year to align data reported with proper CIP Code version.

New student characteristic data

New Student Characteristic Data	Rationale
Veteran status	Not all high school graduates enroll directly in college. Some enroll in the military first. This indicator would enable OHE to track these individuals and to compare their outcomes with students who were not in the armed forces.
First generation status	Need another indicator to characterize an underserved college population and track their educational pathways to enable comparisons of Minnesota students with national studies on first generation students.
Zip Code of permanent residence	Zip Codes provide a more versatile option for mapping student origins instead of the currently collected Minnesota county.
ACT composite score	Currently the data does not have any academic characteristics of enrolled students. This would provide some indication of the student's college readiness.

New credit data

New Credit Loads and Instruction Data	Rationale
Remedial credits by Subject	Currently OHE collects the credits for students in regular courses and remedial courses in fall term. There is no indication of the subject area of the course. Collecting remedial enrollments by subject would help understand areas of academic preparation incoming students need most.
Credits Attempted and Credits Completed	OHE proposes collecting both attempted and completed credits for regular and remedial courses, including remedial courses by subject area.

Questions to date

- When to report summer 2016 data?
- How to code students who graduated from a foreign country?
- How to match new disability category with previous?

Further clarifications

- OHE data may be different than data sent to IPEDS
- How to report institutions without distinct terms
- How to make sure same students are not duplicated reports
- Make sure your data file includes field headers, especially for delimited files

Open Discussion

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